



The Side Saddle Association

REQUIRES
A Show Affiliation Officer
To take Office from 1st October 2017

Duties include:

- Acting as the primary point of contact to the SSA for Affiliating Shows
- Guiding and liaising with Shows through the Affiliation process
(Handling Affiliation Forms, Proof Reading Schedules, Dispatching Rosettes)
- Maintaining the required Spread Sheets
- Liaising with designated S.S.A. Council Members as required

Candidates should be available to liaise and assist Shows during working hours
(the busiest time is November to May)
have their own Computer, Printer, Full Internet Access, Basic Record Keeping skills
and space to be able to sort and store Rosettes

Out of pocket expenses (excluding travel) and an Honorarium will be paid

Please apply, no later than 31st August 2017 to
Ms S M Lane, The SSA Hon Gen Secretary,
The Lodge, Glebe Farm, Broughton Astley, Leicestershire, LE9 6PG